

DMHA COACHING APPLICATION

COMPETITIVE HOCKEY

Completing and Submitting the DMHA Coaching Application Form for Competitive Hockey

1. Competitive Hockey refers to Representative and Select Hockey.
 2. Please be sure to read and complete and ALL sections of the application as indicated.
 3. If possible, a typed application is preferred, but not a requirement.
 4. **The last page of the application asks 5 questions. Please read them carefully and answer all 5 on additional pages, with as much detail as possible.**
 5. Please be prepared during the interview process, to speak to any or all of the sections included in the application.
- **THE DEADLINE FOR SUBMITTING APPLICATIONS IS: Sat. Feb. 8 2010**
 - **Interviews to be completed by : March 6, 2010**

Coach Selection Panel Members

The panel has not yet been finalized but could include fellow coaches, representatives from Hockey Development, the Referees Association, and a parent.

DMHA COACHING APPLICATION FORM COMPETITIVE HOCKEY

- PERSONAL INFORMATION

Name:

Address:

Home Phone:

Fax:

Business Phone:

Cell:

E-Mail Address:

- APPLICATION TO COACH

Which team are you applying for – please circle: Tyke (2003) Novice (2002)

Atom (2001 - 2000)

Pee Wee (1998-1999)

Bantam (1996-1997)

Minor Midget (1995,1994)

Midget (1993-1994)

Alternate Choice: _____

Do you have a child that will be trying out for the team that you are applying to coach? **Please note that an independent evaluation will be completed by the DMHA concerning all children who will be trying out for teams that you are applying to coach.**

Yes ____ No ____ Rank them (skater) 1 - 15 (goalie) 1 – 2.

Will your child be trying out for “AAA”? Yes ____ No ____

- CERTIFICATION

Please list ALL of your current OMHA Certification:

Coach Certificate #:

Trainer Certificate #:

PRS #:

Do you have a valid Police Check on file with the DMHA that is no older than 4 years? Yes ____ No ____ (If you do not, submission of a valid police check (no older than 4 months) is to be submitted no later than March 6. No offers will be made by the executive to persons who do not have a good reason for not providing a valid police check within that time.)

- **Have you ever been disciplined or removed from any position in a minor hockey/minor sports association? If so explain.**

Dundas Minor Hockey Association/Ontario Minor Hockey Association “Code of Conduct”

The DMHA “Code of Conduct” identifies the standard of behaviour which is expected of all DMHA members and participants, which for the purpose of this policy shall include all players, parents, coaches, officials, volunteers, directors, officers, committee members, convenors, team managers, trainers, administrators and employees involved in any and all DMHA activities and events.

The Dundas Minor Hockey Association is committed to providing an environment in which all individuals are treated with courtesy and respect. Members and participants of the DMHA shall conduct themselves at all times in a manner consistent with the values of the DMHA, which include fairness, integrity and mutual respect.

During the course of all DMHA activities and events, members shall avoid behaviour, which brings the DMHA or the sport of hockey into disrepute, including but not limited to abusive use of alcohol, use of non-medical drugs and use of alcohol by minors.

DMHA members and participants shall at all times adhere to the DMHA’s operational policies and procedures, rules and regulations governing all DMHA events and activities and rules and regulations governing any competitions in which any member of the DMHA participates.

Members and participants of the DMHA shall not engage in any activity or behaviour which interferes with a competition or with any player or team’s preparation for a competition, or which endangers the safety of others.

Members of the DMHA shall refrain from comments or behaviours, which are disrespectful, offensive, abusive, racist or sexist. In particular, behaviour which constitutes harassment or abuse will not be tolerated, and will be dealt with under the OMHA’s Harassment and Abuse Policy.

Failure to comply with this Code of Conduct may result in disciplinary action in accordance with the Discipline Policy of the OMHA. Such action may result in the member losing all privileges, which come with membership in the DMHA, including the opportunity to participate in DMHA activities and events, both present and future.

JOB DESCRIPTION - MINOR HOCKEY COACH

Description:

Oversee and be responsible for all aspects of the day to day operation of the assigned Hockey Team, ensuring that the objectives of the Association as stated in the Bylaws and Constitution of the Dundas Minor Hockey Association and the Manual of Operations of the Ontario Minor Hockey Association are met. Be a spokesperson for the team and represent the team at all meetings and functions.

This position requires a Level of Certification as stated in the Ontario Minor Hockey Association Manual of Operations. The position will report to the Vice President of Rep. House League coaches will report to the Vice President of House League. Performance will be reviewed and evaluated at the end of each season.

Interested applicants will be required to apply prior **to Sat. Feb. 8, 2010**, completing a Coaching Application Form and providing the Association the names of three Personal References as well as attending an interview. All applicants will review and comply with the requirements of the Dundas Minor Hockey Association Constitution, Bylaws, Regulations and Guidelines as well as the Ontario Minor Hockey Association’s Manual of Operations. Special attention should be given to the Harassment and Abuse Policy in the Ontario Minor Hockey Association Manual of Operations.

This position will require unsupervised and possible physical contact with the athletes and may require the transportation of athletes. Eligible applicants will require to pass a **Police Record Check**. A minimum of 10 hours per week of time can be expected to fulfill the obligations of this position. In addition to the regular season, teams may represent the Association in sanctioned tournaments.

Job Part - Coach as a Leader Standards:

Seasonal Goals and Objectives - establish seasonal goals and objectives for the team.

- Be a role model for your players in reference to appropriate behaviour towards officials, other coaches and other players.
- Develop leadership abilities in your athletes (e.g. encourage athletes to lead drills in practice, mentoring).
- Meet with parents of athletes at least 3 times per year, and at the preseason meeting outline philosophies, ice time, fair play, playing time and other important aspects of your plan.
- Demonstrate a sincere effort in helping each athlete to maximize his or her potential.

Job Part - Coach as a Teacher Standards:

- Teach the necessary hockey skills for the age group as outlined in the NCCP Coaching Course.
- Develop a seasonal plan.
- Teach skills using the proper sequences and progressions.
- Teach skills using understandable language.
- Recognize that athletes differ in learning and readiness to learn, and that learning requires the acquisition of skills and attitudes. This requires patience and perseverance of the coach and player before the required behaviors will be consistently demonstrated in game play.
- Teach more than just hockey skills.
- Enforce DMHA dress code.

Job Part - Coach as Organizer:

- Plan effective practices (seasonal plan should include practice plan).
- Select support staff that meets the Association standard and approval and will provide maximum benefit to you and players.
- Seek the assistance of the parents of the players in running the activities of your program (e.g. team or parent liaison).

Job Part – Communication Standards:

- Hold regular parent and player meetings (minimum of 3)
- Coaches should meet with parents/players during the season to discuss progress.

Job Part - Risk Management Standards:

- Review safety action plan for team with trainer.
- Ensure that all ice and dressing room activities have adult supervision. 2 deep in the dressing room at all times.
- Report any arena deficiencies to Association Executive.
- Review player equipment on a regular basis for defects and advise parents accordingly.
- Monitor rehabilitation of injured athletes and ensure medical clearance to return to play.
- Report any player abuse to Executive.
- Maintain communication with Executive, to ensure that Association can assist in the resolution of difficulties at an early stage, and improve overall hockey program on an ongoing basis.

Job Part - Conflict Manager Standards:

- Strengthen relationships and build teamwork
- Encourage open communication and cooperative problem solving
- Quickly resolve disagreements and increase team unity
- Deal with real issues and concentrate on win-win resolution
- Make allies and defuse anger
- Air all sides of an issue in a positive, supportive environment
- Be orderly, calm and focused

- **Please answer the following (use additional pages as required and number the questions/answers):**

1. Why Do You Want to Coach A DMHA Rep/Select Team?

Please explain in detail why you want to coach a DMHA Rep/Select Team and what qualities or attributes do you feel you can bring to Minor Hockey in Dundas.

2. Hockey Experience – Background

Please list in detail ALL of your past hockey experience:

(Coach, Trainer, Manager, Assistant Coach, Assistant Trainer, Official, Organizer, Member of an Executive Board, Instructor, Experience as a Player).

Also, please list any other relevant information or experience that you feel will help support this application.

3. Coaching Philosophy

Please explain in detail what you believe to be your coaching philosophy as it relates to Minor Hockey and more specifically – Competitive Hockey.

Please speak to the following: Winning vs. participation and development. How do the 3 fit together?

4. Seasonal Plan - Defined Goals

Split the season into 3 parts – start of season, middle of season and end of season

Please explain what type of seasonal plan you would implement if you are successful in being named as a head coach. What specific goals would you have for this team and how would you measure success?

5. You As An Individual and A Coach

The following are some but certainly not all of the key elements that go into making a good head coach: leadership, commitment, passion for the game, mutual respect, conflict resolution and discipline within a team environment.

Please think carefully and in your own words, describe/explain where you think you fit in. Being completely honest, what are your strong points and conversely where do you feel you can improve?

- **Acknowledgement**

Your signature below is acknowledgement that you are responsible to be aware of the codes of conduct, policies, rules and best practices noted above. Further, if successful in being named a DMHA Rep/Select Coach, you agree to be in adherence of the above at all times. The DMHA reserves the right to hold ALL coaches accountable; including disciplinary action up to and including dismissal for non-compliance.

Print _____ **Sign** _____

Date _____

- **References**

Please list any personal references (minimum 3) in support of your application. Include their names, addresses and contact information. All references will be contacted following the interview process.

- **Authorization for Collection of Personal Information:**

I, _____, authorize the Dundas Minor Hockey Association to collect personal information appropriate to the position applied for to verify the character references I have listed in my application.

I also understand that in order for my application to be considered, I must obtain and submit a criminal reference check. I understand that the information obtained will be confidential.

Applicant Signature

Date

Please Submit Signed Applications By Mail To:
DMHA P.O. Box 65526,
Dundas Postal Outlet,
Dundas, Ontario L9H 6Y6

Applications may also be emailed to dmhaofc@sympatico.ca or dropped in the DMHA mail slot at the J.L. Grightmire Arena.